

Louisiana Cancer Research Center  
Board of Directors Meeting  
Was held virtually via Zoom  
On February 25, 2021, 3pm

The following members of the Board of Directors were present:

**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Chairman  
**Dr. Steve Nelson**, Dean, LSUHSC, Vice Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Mr. Arthur Cooper**, Senior Director, Special Projects, Louisiana Economic Development  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Mr. Terrence Ginn**, Deputy Commissioner for Finance & Administration, BOR  
**Mr. Walter Leger, Jr**, Senior Partner, Leger & Shaw Attorneys and Counselors  
**Dr. Lucio Miele**, Dept Head, Genetics, Director for Inter-Institutional Programs, Cancer Center, LSUHSC  
**Ms. Pamela Ryan**  
**Dr. Oliver Sartor**, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology  
**Ms. Carroll Suggs**

The following members of the Board of Directors were not present:

**Dr. Leonardo Seoane**, Senior Vice President & Chief Academic Officer, Ochsner Health

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC  
Ms. Deborah Reeder, Chief Financial Officer, LCRC  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Tom Wiese, Professor, Xavier University  
Dr. John Cole, Chairman, Hematology/Oncology, Ochsner Health Systems  
Mr. Ryan Graffagnini, Controller, LCRC  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Shawna Shields, Associate Director, Tobacco Free Living  
Ms. Shelina Davis, CEO, Louisiana Public Health Institute  
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative  
Ms. Barbara Landrum, Coordinator of Grants & Development  
Ms. Ellen Palmintier, TU, Director, State & Federal Relations

**Dr. Hamm** called the meeting to order. The roll was called and there was a quorum.

**Dr. Hamm** requested approval of the minutes from the January 28, 2021 Board meeting.

A motion was made by **Ms. Suggs** and seconded by **Mr. Leger**.  
RESOLVED, with all in favor, to approve the minutes of the January 28, 2021 Board meeting.

**Dr. Hamm** called for the Finance Committee Report.

Mr. Graffagnini provided the Report. He reported the Budget to Actuals for appropriations and supplemental reserves for all components. Mr. Graffagnini reported on each component's utilization percentage and availability. He added there were not many changes since the last reporting period.

Mr. Graffagnini said the next item on the agenda is the approval of the resolution for contract authority. He reminded the Board that since the appropriation from the Treasury Department comes directly to the LCRC, they require a new resolution annually. This resolution gives Mr. Davisson, as CAO, the authority to enter into a CEA with the Louisiana Department of Treasury.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Sartor**.

RESOLVED, with all in favor, to grant Mr. Sven Davisson the authority to enter into a CEA with the Louisiana Department of Treasury for the transfer of tobacco tax funds appropriated to LCRC.

Mr. Graffagnini gave an update on the LCRC Parking Policy, which was distributed with the Board materials. He outlined the key areas. **Ms. Goodson** added the Finance Committee has reviewed the policy and is recommending it for approval by the Board.

A motion was made by **Dr. Sartor** and seconded by **Dr. D'Amour**.

RESOLVED with all in favor, to approve the LCRC Parking Policy as presented.

**Dr. Hamm** called for the CAO update.

Mr. Davisson reported that since the Parking Policy is approved, LCRC will begin collecting parking fees March 1<sup>st</sup>. He stated there has been filming activity in the building bringing LCRC additional revenue. To date LCRC has made approximately \$50K, which will more than make up for 2020's events-related parking revenue lost due to Covid.

Mr. Davisson reported a Development Director candidate has been interviewed and there will be an update at the next Board Meeting.

**Dr. Hamm** called for the TFL Update.

Ms. Davis provided an update on the TFL Director search. She also gave a presentation in response to **Ms. Suggs'** previous questions about the American Lung Association's Report Card and why Louisiana ranks an F. Ms. Davis shared how TFL is addressing the five indicators of how the American Lung Association accesses states and what more TFL can do to get an A.

**Dr. Hamm** called for old business.

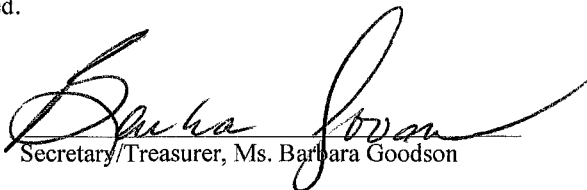
Mr. Davisson provided an update on the Director search. He stated that the RFP Review Committee had interviewed five firms. The committee came up with two firms they thought stood out from the rest. Mr. Davisson reported the consensus of the committee was to move forward with AMN Healthcare/Leadership Solutions, unless any Board Members have any strong feelings against it. The Board agreed they would like a presentation by AMN Healthcare/Leadership Solutions to the full Board at the next meeting.

A motion was made by **Ms. Suggs** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to approve a presentation by AMN Healthcare/Leadership Solutions to the Board at the next meeting, with a draft of the contract.

**Dr. Hamm** called for new business. There was none.

With no further discussion or business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson